



URBAN STUDIES AND PLANNING, 0521
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Subject: Creating USP Internship Placements for Students

Dear (Prospective) Internship Supervisor:

The Urban Studies and Planning (USP) Program at the University of California, San Diego is seeking student internship placements for our undergraduate majors. USP seniors are required to complete 100 hours of internship service between October, 2011 and March, 2012. The internship component of the USP major is part of an intensive, two-quarter field research practicum called the *Senior Sequence*. Coupled with instruction in research design/methods and science communication (both print and multimedia), the Senior Sequence internship constitutes a six-month long capstone requirement for all students seeking a BA in planning at UCSD.

Our interns are well trained, highly motivated, and especially eager to get hands-on practical experience. Many of our students are eager to tailor their research requirement to meet some need specified by their internship supervisor. And many students are keen to work in teams to get greater bang out of their individual research efforts.

We ask you to consider placing one or more of our students within your organization. If you offered a placement in the past, we appreciate that very much and we hope you will do so again. While participating in a USP internship, we ask that you provide an appropriate level of supervision and training. The instructor of the Sequence (Professor Pezzoli) and three graduate-level teaching assistants (Ph.D. candidates) also provide students with in-depth intellectual and professional guidance.

To create an internship opportunity:

Please go to our Partners web page and fill out an Internship Placement Opportunity Form. Here is the link: <http://www.seniorsequence.net/index.php/partners/> The form is password protected; only our students will be able to see the info you provide. Please use this username and password to access the system:

USERNAME = partners

PASSWORD = interns

If you rather fill out a paper form (hard copy) we can send you one via email or post. Or you can download a paper copy at the Partners page noted above. Students begin selecting and interviewing for positions in late-September. Thank you for your consideration. And don't hesitate to contact me directly with any questions or suggestions.

Keith Pezzoli, Ph.D.

A handwritten signature in cursive script, appearing to read "Keith Pezzoli".

USP Supervisor of Field Studies

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